

ASMSU Student Legal Services Counseling Agreement

Client Name(s): _____ Date: _____

Address: _____

Cell Phone: _____ Email: _____

ASMSU Student Legal Services provides high quality, affordable and confidential legal advice and assistance on a wide range of legal issues. This Associated Students of Montana State University funds this program and contracts with Cromwell Law, PLLC, to provide all legal services. If you are a MSU student, have paid your Student Activity Fee, and are taking 7 or more credits, then you are entitled to receive assistance for \$10 per legal issue.

1. **Scope of Services:** Cromwell Law agrees to provide a 30-minute legal advice and counseling session to discuss your legal issue and address your particular legal needs.
2. **Purpose:** The purpose of the legal counseling session is for us to:
 - a. Learn about your particular legal needs based on the information you provide;
 - b. Answer your questions to the best of our ability;
 - c. Identify your options, and when possible, analyze the costs and benefits of those options;
 - d. Help you determine your best course of action moving forward, if any; and
 - e. Discuss whether additional follow-on assistance is necessary.
3. **Confidentiality:** By signing this agreement and paying your \$10, you are entitled to the full protections of the attorney-client privilege. This means we cannot disclose any information we learn during the counseling session to a third party, unless we have your express permission to do so. All information and documents that you provide to us during the legal counseling session shall remain strictly confidential.
4. **Legal Counseling Cost:** The 30-minute legal counseling session is provided to you by ASMSU and Cromwell Law for a \$10 fee. This fee must be paid at the Ask-Us-Desk prior to meeting with your attorney.
5. **Additional Services and Costs.** In the event that we agree to assist you with additional services, we will meet with you to discuss those services and sign a limited scope representation agreement. You will be responsible for paying all costs directly to third parties. Third party costs generally include filing fees, investigation fees, discovery fees, and service of process fees. ASMSU and Cromwell Law will not advance costs to any third parties on your behalf.
6. **What We Expect from You:** In order for our attorney-client relationship to work effectively, you must be truthful in all discussions with us, even if, and especially when, you think the information is hurtful to you and your case. If we are missing any part of the picture, we cannot effectively advise you.
7. **What You Can Expect from Us:** We will give you honest, quality and confidential legal advice and assistance. We will act as your legal advisor and coach and will help you determine the best course of action for your particular legal needs.

By signing this agreement, the parties listed below agree to be bound by its terms and agree that it is the entire agreement, unless the client and attorney enter into a subsequent limited representation agreement.

Cromwell Law, PLLC

Attorney

Client

Date